

**Buchanan District Library  
Regular Board Meeting  
April 18th,2019**

**Call to Order:** President David Perez called the meeting to order at 6:35pm. Board members present were David Perez, Debi Brooks, Molly Thornton, Dennis Iler, Janet Kuhn and Karen McGuirt. Assistant Director Pamela Salo represented the Library Staff.

**Adoption of Agenda:** Motion made by Janet Kuhn to accept agenda. Seconded by Molly Thornton. Motion carried.

**Recognition of Visitors:** None

**Community Concerns:** None

**Routine Business:**

**Correspondence:** None

**Minutes and Calendar:** An April 30<sup>th</sup> 3:00 Finance Committee meeting was scheduled to prepare budget amendments. A May 3<sup>rd</sup> 1:30 meeting for Finance and Personnel Committees combined was scheduled to work on budget with Director wage and contract to be determined. A motion was then made by Molly Thornton to accept the minutes and the additions to the calendar. Seconded by Debi Brooks. Motion carried.

**Financial Reports and Approval of Expenditures:** Motion made by Molly Thornton to accept report. Seconded by Dennis Iler. Motion carried.

**Committee Reports:**

**Public Relations & Fundraising:** Nothing new.

**Library Policy:** Nothing new.

**Personnel:**

**Staff Training Day.** April 25<sup>th</sup>, closed until 1PM.

**Building:** Janet Kuhn made a motion to approve option 2 LED signage for front of building. Seconded by Dennis Iler. Motion carried.

**Budget & Finance:** Meetings set for April 30<sup>th</sup> and May 3<sup>rd</sup>.

**Technology:** Extra cameras are up and running and panic button for the front desk has been installed. Elevator has been wired and Wi-Fi panels are in.

**Director's Report:** See report.

**Unfinished Business:**

**Letter to patrons.** Still working on it.

**New Trustee – Oath** by Karen McGuirt. Alice Kring will be contacted to administer oath.

**Director search.** Two interviews are scheduled for April 25<sup>th</sup>.

**New Business:**

**ProQuest \$1,372 vs My Heritage Library Edition free.** ProQuest is no longer affordable for the library. A motion was made by Molly Thornton to drop ProQuest and use My Heritage Library Edition. Seconded by Karen McGuirt. Motion carried.

**Questions and Comments from Board Members:** Nothing additional.

**Adjournment:** Meeting adjourned at 7:35PM

**Next meeting:** May 16<sup>th</sup> at 6:30pm